

Sigma Theta Tau International Beta Iota Chapter Research Grant Proposal Guidelines

The Beta Iota Chapter of Sigma Theta Tau International invites active Beta Iota Chapter members to submit proposals for research studies in the areas of nursing practice, education or administration. Funding of \$8000 is available. Submitted proposals must be in accordance with the established guidelines and exhibit methodological rigor.

Applicant Eligibility

Applicants must meet the following eligibility criteria:

- Be an active member (pay annual dues) of Beta Iota Chapter
- Have an earned research doctorate (PhD) or be a research doctoral candidate with committee chair's approval.
- Have an active license as a registered nurse.

Application Requirements

Applicants are to submit all required materials to the Beta Iota Chapter Research Committee Chair, Dr. Elaine Miller at elaine.miller@uc.edu

Required materials are:

- Application form located at https://www.betaita.org/research_grant.html
- Research grant proposal format/layout:
 - Written in 12-point font, Arial or Times New Roman, APA format (7th edition)
 - Title Page (Congruent with APA, 7th edition)
 - Abstract
 - 250-word structured abstract (Headings are Background, Purpose, Methods, Proposed Nursing Implications). Headings are not included in 250-word count. (5 points attributed to Abstract)
 - Body of Proposal (limited to 10 double-spaced pages)
(40 points attributed to content enclosed in bracket)
 - Background: Problem statement (scientific rationale, brief state of the science, gap in knowledge, significance)
 - Purpose statement (include research questions, aims, hypotheses as appropriate).
 - Theoretical or Conceptual Framework
 - Literature Review (concise)

 - Innovation – a new approach to solving the study problem (**10 points attributed to Innovation**)
 - **(40 points attributed to content enclosed in bracket)**
 - Methods (research design, sample, setting, variables of interest, recruitment and data collection procedures, instruments, protection of human subjects, data analysis)
 - Timeline – indicate study tasks to be completed within two years.
- Budget (**5 points attributed to budget**)

- Beta Iota Budget Form: Submit budget using Beta Iota budget form. List requested funds and justification for each. Include only direct costs, indirect costs are not funded. Salaries of staff and travel unrelated to conduction of the study are not funded (e.g., conference- or presentation-related events are not funded). If applicable, describe other sources of funding or support (organization and amount).
- Personnel (Required)
 - Specify the responsibilities of the PI and any co-investigators or key personnel.
- Appendices (Required)
 - Appendix A – Instruments
 - Appendix B – IRB Letter of Approval or Status of Protection of Human Subjects. Receipt of funds pending IRB Letter of Approval
 - Appendix C - Attach curriculum vitae of PI and co-investigators.
 - Appendix D - Supporting documents (if appropriate) e.g., permission to access a specific database, letter of support to use a specific facility. letter of support from research doctoral committee chair (Required for PhD candidates).

Responsibilities of the Principal Investigator

- Complete the study within 2 years of initial funding.
- Submit to the Research Committee Chair:
 - Annual Progress Reports (form available online). Submit Annual Progress Report at end of Year One and Two.
- Acknowledge funding by Beta Iota Chapter of Sigma Theta Tau International in any publication, paper or poster presentation. The Research Committee highly recommends publication of your findings.
- Present findings at an annual Beta Iota Chapter Founder Day's Program held in October.

Submission Deadline

The Research Committee of Beta Iota Chapter accepts proposals once a year, **The submission deadline is August 12 at 5 p.m. EST each year. The grant materials must be submitted electronically to Dr. Elaine Miller, Beta Iota Chapter Research Committee Chair.** Email address is elaine.miller@uc.edu.

Evaluation Procedure and Notification

Proposals will be reviewed by members of the Beta Iota Chapter Research Committee and rated according to predetermined weighted criteria. Applicants will be notified of the Research Committee's decision. Recipients will receive 75% of funding within one month of his/her selection **pending IRB approval**. The other 25% will be released following receipt of and based on the Annual Report submitted at the end of the first year.