

## **Beta Iota Chapter of Sigma Theta Tau International Research Grant Guidelines for Proposals**

Beta Iota Chapter of Sigma Theta Tau International invites active Beta Iota chapter members to submit proposals for research studies in the area of nursing practice, education or administration. Graduate students, who are Beta Iota active members, are eligible for funding. A maximum of \$8000.00 will be awarded to one or more researchers, depending on the funds requested and quality of the proposal. The recipients will be recognized at the Beta Iota Chapter's Founders' Day Program held each Autumn.

### **Deadline**

The Research Committee of Beta Iota Chapter reviews grant proposals once each year. Proposals must be submitted by **August 12, 2017**. Funding begins at the Founders' Day Program (late October each year). The grant materials must be submitted electronically to Dr. Elaine Miller, Chair of the Beta Iota Research Committee. Her email address is [Elaine.Miller@uc.edu](mailto:Elaine.Miller@uc.edu). If you have any questions, please contact Dr. Miller by email.

### **Responsibilities of the Principal Investigator**

- Completion of the project within 2 years of initial funding.
- Submission of a progress report to the Research Committee Chair every 6 months until the project is completed.
- Submission of a publishable manuscript presenting the research findings to a refereed journal.
- Presentation of a paper or poster pertaining to the research within 2 years of completing the project at a nursing research conference.
- Acknowledgement in any publication, paper or poster that the project and research was supported by Beta Iota Chapter of Sigma Theta Tau International.

### **Required Information**

- Proposal not to exceed 10 double spaced, typed pages, exclusive of the project budget, appendices, and references. Use 12 point type and follow 6<sup>th</sup> edition APA format.
- All applicants must submit the Summary Data Form with their proposal.
- Proposal needs to have headings and include the following:
  1. Abstract: 250 words or less
  2. Statement of the problem: States the problem, its significance, a concise and critical review of the literature, the theory or model (*if applicable*), research question(s), objectives, and any hypotheses.
  3. Methodology: research setting and the approach to the research question(s). At a minimum, provide a description of the sample, variables, data collection, procedures, instruments, rigor, and data analysis. A precise timeline illustrating project tasks and objectives to be completed in less than two (2) years is required. If the research design is qualitative, corresponding methodology is to be specifically described and the means to assess the data quality.
  4. Budget: List the funds requested and justification. Only direct costs are funded and no indirect costs. If applicable, describe other sources of funding or support in addition to the amount that you are requesting from Beta Iota.
  5. Personnel: Clearly specify the responsibilities of the PI along with any Co-I or consultants. A CV of the PI needs to be included with the other grant materials when submitted.
  6. (Is Review needed or just Institutional...Review and )Institutional Review Board Approval: The approval by the IRB must be submitted along with the proposal. If this is not obtained, this approval must be submitted prior to funds being released.
  7. Appendices:
    - Appendix A: Measurement Instruments
    - Appendix B: Human subjects and/or Animal Subject Approval
    - Appendix C: Curriculum Vitae and Other Supporting Documentation

### **Evaluation Procedure**

Proposals will be reviewed by members of the Beta Iota Research Committee and rated according to predetermined weighted criteria.